

Appendix A

Quarter 2 / Month 6 (September 23) Financial Report – Community Services Committee

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Revenue Budget - Community Services

2022/23	Forecast	Annual	Outturn	Change	One-off	Ongoing
Outturn	Qtr 2	Budget	Variance	from Qtr 1	events	Pressures
£k	£k	£k	£k	£k	£k	£k
1,206 Salaries	1,250	1,298	(48)	(48)	(10)	(38)
(31) Car Parking-On Street	0	0	0	0		
30 Car Parking-Off Street	41	40	1	1		1
(19) Hackney Carriage/Private Hire	(19)	(19)	0	0		
201 Leisure & Community Grants	241	260	(19)	(19)		(19)
290 Environmental Services	280	311	(31)	(31)	(31)	
2,245 Waste Services	2,308	2,325	(17)	(17)	(17)	
(36) Cesspool Services	(44)	(59)	15	15		15
(199) All Operational Services	(103)	(130)	27	27		27
400 Parks and Open Spaces	585	582	3	3		3
69 Streets & Public Conveniences	15	5	10	10	(4)	14
0 Other Variances less than £10k	0	0	0	0		
4,156 Community Services	4,554	4,613	(59)	(59)	(62)	3

Community Services: (£59k) Underspend – Change (£59k) from M3, mainly due to :-

- **(£48k) Salaries underspend** - Change (£48k) from M3, due to £10k overachieved vacancy factor in Waste Services and £38k underspend in Handyman Services (offset in Ops Services by £22k new contract costs), as service being realigned with the Housing contract for DFG and Aids and Adaptions. (Note Handyman Service delivery model change has led to a net saving to CS of £16k).
- **£1k Car Parking Off-street** – Change £1k from M3, due to reduced income in car parks excluding Ellice Road.
- **(£19k) Leisure & Community Grants** – Change (£19k) from M3, due to savings on a contingency budget no longer needed.
- **(£31k) Environmental Services** – Change (£31k) from M3 due to (£26k) saving for 1 FTE vacant, expected to fill in October / November 2023 and (£5k) additional income from premises licences.
- **(£17k) Waste Services underspend**, - Change (£17k) from M3, due to (£27k) savings from Bring Banks, (£7k) wheelie bins sales offset by additional costs of £11k for garden waste admin, £4k collection of medical waste and £2k other small variances.
- **£15k Cesspool Services** – Change £15k from M3, due to income down by £27k offset by £12k savings in disposal costs.
- **£27k All Operational Services** – Change £27k from M3, due to £7k reduced quantities of scrap metal income, £22k increase in costs - Handyman changes in services delivery from in-house to outsourcing model, offset by (£2k) increased cemetery fees.
- **£3k Parks & Open Spaces** – Change £3k from M3, due to (£1k) savings from NNDR no longer due on toilets, offset by £4k unachievable budget for rent and wayleaves.
- **£10k Streets & Public Conveniences underspend**, - Change £10k from M3, due to £4k savings on water charges offset by additional £10k costs of repair of sweeper and £4k unachievable third-party income.

Revenue Risks - Community Services

Committee	Outline of Risk	Mitigation	Range Max - Min £k
Community Services	Ops and Localities net shortfall of savings from Phase 1 Tandridge Future Saving's programme	Improvements in 2023/24 outturn	£16.5k
Community Services	Trees - Throughout the District Ash dieback continues to be a potential risk. Also trees near railway lines will cost more to manage as specialist contractors have to be engaged and also potentially railway line closure, speed restrictions and H&S issues may become a bigger issue.	Ensuring tree management is programmed to be flexible enough to allow any arising risks to be dealt with in a timely basis.	

Revenue Opportunities - Community Services

Committee	Outline of Opportunity	Any blockers to achievability	Range Max - Min £k
Community Services	Waste and Garden waste contract indexation rate used in the Budget 2023/24 may now not be as high as anticipated. If this happened then the Council would incur less costs on both the Waste and Garden waste contracts. This has not been included in the latest forecast as there is a high degree of volatility around what may happen.	The UK inflation rates stay high and drive up the cost of living.	£0-£59k

Savings Tracker - Community Services

Committee	Target	Complete	Green	Amber	Red	Black
Community Svcs	388	198	148	17	0	26
Total	388	198	148	17	0	26

Target
Achieved
Plans in place
Some risks to delivery
Significant risk
Not achieved

- The Community Services Committee budget includes a savings target of £388k.
- Of this:
 - £198k has been achieved
 - £26k has not been achieved
- The £26k(£16k+£10k) which has not been achieved relates to savings in Regulatory Services improved productivity and standardisation of TDC and MV (Mole Valley) websites. The FTP reviews are still in an early stage of development and any savings are now likely to be next financial year. It is expected that the majority of the saving can be ultimately delivered.
- Detail of the 2023/24 savings plan for this committee is set out below:

Savings Title	Total Target saving (2023/24)	Complete	Green	Amber	Red	Black
Ops: Redesign and remodelling	148		148			
Ops:Redesign and remodelling, Integrated Model and potential outsource	17				17	
Ops: Localities Restructure	34	34				
Ops: Based on assumption of launch of new operating model	41	41				
Coms&P/Ships: Reduce Westway funding	50	50				
Waste: Bring sites	50	50				
Waste: Increase Garden Waste chgs	23	23				
Reg Svcs: Productivity Improvements	16					16
Reg Svcs:Standard approach to websites	10					10
Total	388	198	148	17	0	26

Capital Budget - Community Services

Service	Original Budget 2023/24 £k	Carry Forward from 2022/23 £k	Approved Additions and Rephasing £k	Original Budget incl. Carry Forwards & Additions 2023/24 £k	Forecast M6 2023/24 £k	Variance M6 2023/24 £k	Variance Overspend/ (Underspend) £k	Variance Acceleration/ (Slippage) £k
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Community Services								
Waste and Recycling	123	110	(215)	19	93	75	0	75
Parks, Playgrounds and Open Spaces	539	547	0	1,086	505	(581)	0	(581)
Community infrastructure and assets	328	430	(122)	635	485	(150)	0	(150)
Total Community Services	990	1,087	(337)	1,740	1,084	(656)	0	(656)

- The Capital Budget was approved by Full Council on 9th February 2023 at £990k.
- The request for Capital carry forwards of £1,087k from 2022/23 was approved in the S&R Committee on 29th June 2023, with a revised phasing reported during the September 2023 committee cycle.
- At Q1, reported to Committee in September, the total capital requirement for 2023/24 was re-set at £1,740k.
- At Q2, the total capital forecast is £1,084k.
- The variance of (£656k) is due to below:-
 - £75k – Acceleration for Waste Bins. Further work has established the previous reprofiling was too restrictive.
 - (£581k). Slippage on Parks, Playgrounds and Open Spaces. All of the slippage amounts sums removed are to be reprofiled into 2024/25. The slippages are broken down into schemes below-
 - (£434k) - Childrens Playgrounds.
 - (£105k) - Park Pavilions.
 - (£42k) - Playground Match Funding.
 - (£150k) Slippage on Community Infrastructure and assets, all relates to Public Conveniences.
- It should be noted that there are plans to recruit an interim resource to help with managing the capital spend particular in Playgrounds and Public Conveniences.
- Spend across the Committee's schemes is c.£122k (11%) at Q2.